## Archive of COVID-19 Updates Web Site Home Page:

# <u>5/14/2020</u>

### Orange County Issues a "Stay at Home" Order to Take Effect March 27 at 6pm.

Orange County has issued an amendment to the Declaration of a State of Emergency. The amendment orders the public to Stay at Home to prevent further spread of COVID-19. The Order will take effect on *Friday, March 27, 2020 at 6 p.m*. and *will remain in effect until April 30, 2020 at 5 p.m*.

Go to the: Orange County, NC Official Announcement

As such, any Move-Out Appointments made for after Fri. March 27 @ 6pm will be postponed until this official order has been lifted. If you have any questions, feel free to reach out at:

housing@unc.edu or at 919-962-5401.

We appreciate your cooperation as we work to keep our campus as safe and healthy as possible. Should you have other questions about COVID-19 and the University response, please visit: <u>https://www.unc.edu/coronavirus/</u> or call the Hotline: 919-445-5000.

Thank you, Carolina Housing

## Important Information from our Mail & Package Centers

\*\*On-Campus Residents\*\*

#### **Package Centers**

Due to the Orange County Shelter in Place Order, Morrison Package Center will CLOSE at 6pm on Friday, March 27th, until further notice. *Please do not have packages sent to your school address if you do not have approval to remain on campus.* 

Morrison Package Center is open March 27: 9am -6pm

To forward your package(s), you must go to the UPS, USPS or FedEx website and purchase a prepaid shipping label. Email the label to: <u>uncpackagecenters@unc.edu</u>. NO LATER THAN 6PM ON FRIDAY, MARCH 27, 2020.

All unclaimed packages will be returned to the sender after 6pm on FRIDAY, MARCH 27, 2020.

Beginning March 30, 2020, mail and package deliveries for residents remaining on campus will be redirected to University Mail Services. You will be notified via email if a package is available for pick-up. It is your responsibility to pick-up your package(s) within 3 business days.

University Mail Services is located on the ground floor of the Bioinformatics Building (130 Mason Farm Road).

Please limit your package deliveries to essential items only.

#### Letter mail

We are unable to forward letter mail. Any unclaimed letter mail will be returned to the sender after 6pm on March 27, 2020.

Change your address when you move out. The Chapel Hill Post Office will not process address change requests for campus residents nor provide forwarding service. To ensure your mail is properly delivered, we encourage you to change your address directly with companies who routinely send you important mail. Update your mailing address by directly contacting your:

- Bank, credit card & cell phone providers
- Monthly subscriptions (Magazines, Ipsy, Hello Fresh)
- Family and friends

#### \*\*Baity Hill Residents\*\*

Due to the Orange County Shelter in Place Order, after 6pm on Friday, March 27, 2020 all package center operations will be suspended until further notice. You will still be able to receive mail and packages, but please limit your package deliveries to essential items only.

**Post Office:** Letter mail and small packages will be delivered to your mailbox. If a package is too large, the Post Office will redirect delivery to University Mail Services located on the ground floor of the Bioinformatics Building (130 Mason Farm Road). You will be notified via email if packages are available for pick-up. It is your responsibility to pick-up your package(s) within 3 business days.

<u>UPS/FedEx Express</u>: Packages should continue to be delivered to your door; however, this could change if they alter their delivery operations during this health crisis. We will try our best to keep you informed of any changes if they occur.

**DHL:** Packages will be delivered to University Mail Services located on the ground floor of the Bioinformatics Building (130 Mason Farm Road). You will be notified via email if packages are available for pick-up. It is your responsibility to pick-up your package(s) within 3 business days.

**FedEx Ground/Home:** Packages should either be delivered to your door or the ground floor mailroom in your building; however, this could change if they alter their delivery operations during this health crisis. We will try our best to keep you informed of any changes if they occur.

**Dynamex and Amazon Logistics:** Packages will be delivered to University Mail Services located on the ground floor of the Bioinformatics Building (130 Mason Farm Road). You will be notified via email if packages are available for pick-up. It is your responsibility to pick-up your package(s) within 3 business days.

\*All mail/packages <u>must</u> include your complete address. If mail/packages arrive without an apartment number (insufficient address) they will immediately be returned to the sender by the carrier. Use the following link to find your complete address: <u>https://housing.unc.edu/residence-life/mail-and-packages/whats-my-address</u>.

# Archive of COVID-19 Updates Web Site Home Page: 3/17/2020

Following the Chancellor's Message on March 17,2020, all residence halls are closing to the majority of students for the rest of the academic year except those who apply for and are granted a Special Circumstances Waiver.

If you are unable to retrieve your personal belongings at these scheduled times, send an email with details to <u>housing@unc.edu</u>

• Parker Residence Hall has been designated as a building that will be used to help meet ongoing student needs and must be vacated for this purpose as soon as possible. As such, Parker residents are asked to vacate the building immediately, and no later than Tuesday, March 24, 2020.

• Students currently on campus are encouraged to move out as soon as possible and no later than 5 p.m. on Saturday, March 21.

All other students should remain at or return to their permanent off-campus residence and

should sign up for a check out appointment. The appointments system will go live as of

Wed. March 18 at 8am. Appointments for move-out will scheduled in 2-hour slots from Sun.

March 22 – Wed. April 1, 2020 between the hours of 8 am – 4 pm. To schedule your moveout, click here. Our main goal is to follow Social Distancing Guidelines, as laid out by CDC,

and ask you to do that same when you are here on campus gathering your belongings.

• To make your appointment: Log into myhousing.unc.edu and click on "Spring 2020 Plans" in the top menu. Be patient, thank you!

• If you are unable to retrieve your personal belongings at these scheduled times, send an email with details to housing@unc.edu

• All students with food insecurity or other needs should contact the COVID Student Care Hub covidcareforstudents@unc.edu

### How To Check-Out Of Your Room

You can find your Express Check-Out box located next to your Community Office along with empty Key Envelopes. Place your keys in a Key Envelope, write your name and room number on the envelope, and place the envelope in the designated box outside of the Community Office. Your room inspection will be completed by a Carolina Housing staff member after your departure.

Please remove ALL your personal property and properly restore your room to its original set-up and make it completely clean to assure a successful check-out. We are anticipating our halls to be vacant for an extended period of time, please be sure you do not leave any trash in the rooms.

- Air Conditioner should be left ON and Window Units should be set to 72
- Remove all of your trash from the building and place in appropriate container.
- If you have a RHA micro-fridge, please keep these fridges plugged in. These will be picked up on May 7th by RHA.
- ALL Community Offices are closed, and we will not have Resident Advisors (RAs) On Call.

#### Decisions on refunds will be made by at a later date

Any decisions regarding potential refunds for housing or dining fees will be made by the UNC System after April 1, or after the universities are beyond the immediate challenges being faced regarding the spread of COVID-19. We will share more with you when we receive that guidance from the UNC System.

#### **Staff Response**

All Community Offices are closed but the phone will be answered during normal business hours beginning Monday, March 23rd. Until then, please contact the Carolina Housing main number during business hours at 919-962-5401 or contact us at housing.unc.edu. We will not have Resident Advisors (RAs) on-call but residents should call UNC Police at 911 in case of emergency or 919-962-8100 for lockouts. Please be patient as we are working to provide timely responses, but are working at reduced capacity.

#### **Package Centers**

Effective immediately- Please do not have packages sent to your school address. All packages are being automatically routed to the Morrison Package Center regardless of where you live on campus. Spencer and Hinton James Package Center are closed.

Current hours: Monday - Friday: 10am - 5pm, Saturday & Sunday: closed

March 22 - April 1 hours: Monday – Sunday 9am – 7pm

If you have a package available for pick up and are not coming back to campus, here are your options:

Packages can be forwarded, but you must provide a prepaid shipping label. Email it

to UNCpackagecenters@unc.edu .

Unclaimed packages will automatically be returned to the sender after 5 days.

#### Letter mail

Change your address when you move out. The Chapel Hill post office will not process address change requests for campus residents nor provide forwarding service. To ensure your mail is properly delivered, we encourage you to process address change requests directly with companies who routinely send you important mail. Update your mailing address by directly contacting your:

- Bank, credit card & cell phone providers
- Monthly subscriptions (Magazines, Ipsy, Hello Fresh)
- Family and friends

#### \*\*\*BAITY HILL RESIDENTS\*\*\*

All Baity Hill residents who consider Baity Hill to be their permanent residence are considered a Special Circumstance and are approved to stay. Because the UNC System has mandated all exceptions be approved, please complete the waiver and indicate that you live in Baity Hill. Once completed, you should receive your waiver and continue living at Baity Hill through the remainder of the semester.

If you plan to move out, you are encouraged to do so as soon as possible and should complete a notice to vacate form on the myhousing portal in Online forms/resources indicating the day you plan to move. For more information, please send an email to baityhill@unc.edu.

#### How To Check-Out Of Your Apartment

Once you have vacated and cleaned your apartment, you may leave your keys and flexpasses in an envelope labeled with your name, building-apartment # in the "keys only" box located next to the front door of the Baity House. Your apartment inspection will be completed by a Baity Hill staff member after your departure.

Please remove ALL your personal property and properly restore your apartment to its original condition, clean it completely to assure a successful check-out. We are anticipating your apartment will be vacant for an extended period of time, so please DO NOT LEAVE ANYTHING IN THE REFRIGERATOR or any trash in the apartment.

Decisions on refunds will be made by at a later date

Any decisions regarding potential refunds for housing will be made by the UNC System after April 1, or after the universities are beyond the immediate challenges being faced regarding the spread of

COVID-19. We will share more with you when we receive that guidance from the UNC System. Staff Response

The Baity Hill Offices are closed, but the phone will be answered during normal business hours. As always, please call UNC Police at 9-1-1 in case of emergency or (919) 962-8100 for lockouts.

#### **Package Centers**

Effective immediately- Please do not have packages sent to your school address and if you intend to move, change your address with any agencies who have yet to ship you a package.

All packages are being automatically routed to the Morrison Package Center regardless of where you live on campus. The Baity Hill Package Center is Closed.

Should you have any additional questions regarding the Mail & Package operations, please check our website at housing.unc.edu or email UNCpackagecenters@unc.edu .

We appreciate your cooperation as we work to keep our campus as safe and healthy as possible. Should you have other questions about COVID-19 and the University response, please visit: https://www.unc.edu/coronavirus/ or call the Hotline: 919-445-5000.

Thank you, Carolina Housing

## Archive of COVID-19 Updates Web Site Home Page:

## May 14, 2020

## **Release Form: Pack/Store or Pack/Ship Service for Move-Out**

Please contact us to let us know how you wish to submit your signed Release Form at: housing@unc.edu or call us: 919-962-5401.

# Archive of COVID-19 Updates Web Site Home Page:

## <u>May 21, 2020</u>

### Early Fall 2020 Opening and Move-In

As stated in Chancellor Guskiewicz's announcement today regarding the early Fall 2020 Semester start date of Aug. 10, the Move-In process will begin Aug. 3. Move-In will be by pre-scheduled appointments to help achieve physical distancing for this process. For the Chancellor's full announcement, click <u>here</u>.

Additional information and details about Housing Assignments, Move-In process and anticipated COVID-19 modifications to living on campus will be coming soon.

We kindly ask that you submit any questions you may have via email at: <u>housing@unc.edu</u>.

Make sure to check back with us via the following channels to stay up to date on the latest information:

Website: housing.unc.edu

### Social Media

Twitter: @HousingCarolina

Facebook: @carolinahousing

Instagram: carolinahousing

### Archive of COVID-19 Updates Web Site Home Page:

# <u>May 27, 2020</u>

## Housing Assignments Timeline and Move-In Updates

Dear Resident,

We hope that you are well and taking care.

Following Chancellor Guskiewicz's announcement on May 21 regarding the Roadmap for Fall 2020 Semester with an early start date of Aug. 10, we wanted to provide you with some quick Housing updates now as we prepare to follow up soon with more specific details. As always, if you have any questions or need further clarifications, the best way to reach us is via email at: housing@unc.edu.

#### **Housing Assignment Timeline**

First year students have not been assigned as yet. For those of you without a housing assignment, the following are the target dates by which assignments information will be distributed:

- Main campus returning students by June 12, 2020
- All Granville Towers students by June 15, 2020
- Main campus First-Year students by June 19, 2020
- Main campus transfer students by June 26, 2020

#### **Housing Contract Cancellations**

**Carolina Away** – As outlined in the Chancellor's message, up to 1,000 new students who are unable to begin residential learning and living in August may participate in a new experience called Carolina Away.

First-Year Students selected to participate in this program will be granted a waiver to the First-Year Residency Requirement and there will be no cancellation fee or penalty for housing contract cancellation. If you have decided to pursue this option, we ask that you let us know as soon as possible by signing into MyHousingPortal and clicking on the "Online Forms/Resources" tab to access online forms where you can find the First-Year Residency Waiver Request form.

Other New Students selected to participate in this program will have their housing contracts cancelled with no cancellation fee or penalty. If you have decided to pursue this option, we ask that you let us know as soon as possible by signing into MyHousingPortal and clicking on the "Online Forms/Resources" tab to access online forms where you can find the Housing Cancellation Request form.

Once Carolina Housing receives confirmation that a student has been selected to participate, the waiver will be granted and/or the housing contract will be canceled without penalty.

**Returning Students** – We recognize that some returning students may decide to take a Remote Learning option for all classes during the Fall 2020 semester. For students electing this option, there will be no cancellation fee or penalty for housing contract cancellation.

**Main Campus Residents**: If you have decided to pursue this option, we ask that you let us know as soon as possible by signing into MyHousingPortal and clicking on the "Online Forms/Resources" tab to access online forms where you can find the Housing Cancellation Request form.

**Granville Towers Residents**: If you have decided to pursue this option, please email your cancellation request to granvilletowers@greystar.com with the subject line "lease cancellation".

The housing contract will be canceled immediately without penalty, however the penalty may be reinstated if Carolina Housing receives confirmation that a student has elected for on-campus instruction.

### Students with a Chronic or Severe Medical Conditions Accommodations Request

Please visit https://housing.unc.edu/residents/chronic-or-severe-medical-condition-accommodationsrequest to review the steps necessary in submitting a request with the Office of Accessibility Resources and Service.

### Future Residents with Assignments in Parker or Craige North

- Parker and Craige North Residence Halls are being designated as temporary housing for residential students who require quarantine and/or isolation.
- Those with an assignment to live in either of these two buildings for the 2020-21 academic year will be reassigned to a different on-campus residence.
- These students have been notified of this change and more information will be communicated soon.

### **Current Students Living On Campus for Summer 2020**

In light of the early start to the semester, those currently living on campus will receive additional information in the coming days.

#### Move-In Dates and Process

- Unlike previous years, we will have a general move-in for all students the week of Aug. 3 Aug. 9, 2020
- Move-in will be by appointment only so as to allow for optimal Physical Distancing throughout the process. The opportunity to schedule your move-in appointment will begin in mid-June.
- Coming Soon.... Your 2020-21 Move-In Guide brochure containing more detailed information about the following topics (and much more) will be released digitally in mid-June (there will be different versions for main campus and Granville Towers):
- Instructions on how to make your appointment
- The modified Move-In process to best promote Physical Distancing
- Anticipated COVID-19 modifications to living on campus recommendations from UNC Environment, Health and Safety for common areas, lobbies, elevator use, bathrooms, etc.
- The "What to Bring" and "What Not to Bring" lists

We appreciate your cooperation as we work to keep our campus as safe and healthy as possible.

Sincerely,

Carolina Housing & Granville Towers

# Archive of Fall 2020 Updates Web Site Home Page:

## July 23, 2020

## **2020-21 Housing Cancelations Waiver Policy Notice**

While a more comprehensive update will be available later this week, we want to clarify our current Housing Cancelation Waiver Policy. Anyone who has elected Remote Learning or has reservations about living on campus and wishes to cancel their 2020-21 Housing Contract can do so, without penalty, until July 31, 2020.

To cancel your Housing Contract:

Log into MyHousing Portal

Click the "Online Forms/Resources" tab at the Online Forms section Fill out and submit the form titled "Housing Cancellation".

Stay well and take care.

Carolina Housing

# Archive of Fall 2020 Updates Web Site Home Page:

# <u>July 23, 2020</u>

# Important 2020-21 Housing Operations and Contract Addendum Updates

Dear Residential Student:

We are working hard to prepare for the start of the Fall 2020 semester at Carolina. You are receiving this message because you have an on-campus housing contract for the 2020–21 academic year. As the <u>Carolina Together Roadmap</u> implementation continues, the University and Carolina Housing are committed to being transparent in sharing information regarding conditions and circumstances that will shape your residential experience. Over the last two months, UNC-Chapel Hill has safely resumed more of its on-campus research and other campus functions. However, the current situation across North Carolina and much of the nation is not what we had anticipated when we developed our Carolina Together Roadmap in May. To respond to this reality, as well as the many questions we have received from students and families, we are implementing a number of changes in our housing operation as outlined in the attached document. Please review all of this information carefully as these changes will alter the on-campus experience this fall.

Living on campus will be very different this fall, and we believe it is important for you to make the most informed housing decision that suits your individual circumstances. To provide maximum flexibility, all residential students may cancel their housing contract for any reason and without penalty through August 2, 2020. Beginning August 3, 2020 (the first day of move-in), student-initiated contract cancellations will be accompanied by the standard cancellation costs set forth in the housing contract. If you wish to cancel your housing contract, simply fill out the "Housing Cancellation" form located on the "Online Forms/Resources" tab of your MyHousing Portal. Please note that once you cancel your contract, your residence hall room may be reassigned. All students who cancel their fall housing contract (including those students participating in Carolina Away) prior to August 3, will be given priority for on-campus housing in the Spring 2021 semester. Information regarding spring housing will be available in early October 2020.

To facilitate your decision-making, we are working with faculty to provide an online option for more courses before classes begin on August 10, so that more of you will be able to take advantage of the flexibility of studying either remotely or on-campus this term. By the end of the day on Friday, July 24, 2020, we will publish a list of all courses that will be available online, whether synchronously or asynchronously. First-year and transfer students who wish to study remotely are encouraged to consider Carolina Away, a new program allowing students to take digital courses and participate in small-group experiences with classmates, faculty, and staff. More information can be found by visiting the <u>Carolina Away website</u>. There is still space available in this popular new program.

If you do not cancel your housing contract, you are (1) electing to remain on campus, (2) acknowledging the changes included with this email, (3) understand that failure to comply with the <u>University's Community Standards</u> as articulated in the <u>COVID-19 Notice and Student</u> <u>Acknowledgement</u> may result in the loss of your ability to remain in the residence halls. These Community Standards have been carefully developed in consultation with public health experts to promote the health and well-being of every member of our community to the fullest extent possible. For those of you who elect to remain on campus, we will continue to provide updates as the Roadmap continues to develop and as conditions warrant. We are eager to welcome students back to Carolina, yet we understand the concerns that have been shared by many students and families. We are doing our best to provide you with all the information and flexibility to make the most informed decision that is best for you by <u>August 2</u>.

These are challenging and unprecedented times and we admire your resilience. Please know that we will continue to work toward providing the best – and safest – Carolina experience that we can. Should you have questions or concerns, please contact Carolina Housing at 919-962-5401 or via email at housing@unc.edu.

Kevin Guskiewicz

Chancellor

**Bob Blouin** 

Provost

Steve Farmer

Vice Provost for Enrollment and Undergraduate Admissions

Jonathan Sauls

Interim Vice Chancellor for Student Affairs

Allan Blattner

Executive Director of Carolina Housing

### Summary of Changes for Fall 2020:

Summary of Changes for Fall 2020.pdf